

Security Deposit Appeal Form

MTR PROPERTIES

622 Kellogg Ave
Ames, IA 50010
Phone: 515-460-0582

I, _____, the former tenant of _____
am appealing the check-out charges issued to me on the date of _____.

Current Phone Number:

Current Email Address:

Current Address:

Please mark the area(s) you wish to appeal, indicate the reason(s) for your appeal, and include the specific monetary amount(s) you feel should be reimbursed or modified.

____ Security Deposit Received

____ Itemized Repairs and Related Losses

____ Necessary Cleaning

____ Defaults in Rent

____ Other Deductions

____ Other: _____

When completed, submit this form by mail to MTR Properties at 622 Kellogg Ave Ames, IA 50010. Once received, management will make a final decision regarding your appeal within 15 days and will notify you of this decision by email, phone, or appointment.

For office use only: ____ Manager Initials _____ Date Received _____ Date Responded
